



EXECUTIVE BOARD AGENDA

March 20, 2025 2:00 pm – 3:00 pm

LCDOT Conference Room A, 600 W Winchester Rd, Libertyville, IL 60048

Discussion and possible approval of the following:

1. Call the meeting to order

Paul Kendzior, DRWW President, called the meeting to order at 2:00 pm.

2. Roll call

Anna Niedzinski, DRWW Coordinator, performed roll call. **Paul Kendzior**, Village of Libertyville (President); **Chuck Bodden**, North Shore Water Reclamation District (NSWRD); **Gary Glowacki**, Lake County Forest Preserve District; **Steve Waters**, NSWRD (Monitoring Committee Chair); and **Alana Bartolai**, Lake County Health Department (Lakes Committee Chair). A quorum was present.

Others present: Anna Niedzinski, Lake County Stormwater Management Commission (SMC); Marc Bourgault, Lake County Public Works; Rishab Mahajan, Geosyntec Consultants; and Ashley Strelcheck, Lake County SMC.

3. Public comment

Rishab Mahajan, Geosyntec Consultants, announced that he will be representing the Illinois Water and Environment Association (IWEA) at the National Water Policy Fly-in from April 8-9, 2025, in Washington DC. This is an opportunity to meet with elected representatives to discuss pressing regional challenges in the water and wastewater sectors. Mahajan requested members to reach out to their elected house representatives to set up a meeting with him.

4. Approval of Meeting Minutes

a. *01/16/25 DRWW Executive Board meeting minutes

Bodden motioned to approve the 01/16/25 DRWW Executive Board meeting minutes. The motion was seconded by Glowacki. Motion passed with a unanimous vote.

5. DRWW financials

a. **Expenditures-revenue invoice(s) ratification

Waters motioned to ratify the expenditures-revenues as presented, seconded by Bartolai. There were no questions on this agenda item.

- i. Roll Call: Kendzior, Bodden, Glowacki, Waters, Bartolai
- ii. Motion Passed 5-0-0

b. DRWW budget

Niedzinski presented the FY2025 DRWW budget. Fehr Graham has withdrawn their membership to the DRWW, due to insufficient capacity to participate in the DRWW. As a result, the DRWW will have a \$200.00 deficit in membership revenue for FY2025.

The Executive Board had a brief discussion on the carry-over budget. It was voiced that it might be time to decrease the membership dues, since the NARP has been completed and submitted. It was suggested that while the DRWW is awaiting a response from the Illinois EPA, the dues structure should be reviewed to make it more equitable, since Publicly Owned Treatment Works (POTWs) have shouldered most of the financial burden. It was proposed to make a new agenda concerning long-term budget planning.

6. Old business

a. Monitoring Committee updates

* = DRWW Action Item; Consensus vote

** = DRWW Action Item; Roll Call



Waters provided an update on Monitoring Committee discussion. There was considerable discussion on the 2026 Monitoring Plan, over the next few months this will be a key item of discussion which will have impacts on the DRWW budget. There is one member of the monitoring committee who would like to increase overall monitoring for the Des Plaines River watershed.

7. New business

a. **Approval of Geosyntec Proposal to Address Dr. Burkholder's Comments to the DRWW Nutrient Assessment Reduction Plan (NARP)

Waters notified that the Monitoring Committee voted to recommend Geosyntec's Proposal to Address Dr. Burkholder's Comments to the DRWW Nutrient Assessment Reduction Plan (NARP). Bodden motioned to approve the Geosyntec Proposal to Address Dr. Burkholder's Comments to the DRWW Nutrient Assessment Reduction Plan (NARP), seconded by Glowacki, for the corrected contract amount of \$10,376. There were no questions on this agenda item.

- i. Roll Call: Kendzior, Bodden, Glowacki, Waters, Bartolai
- ii. Motion Passed 5-0-0

b. **Dual County MS4 Workshop Sponsorship

Waters notified that the Monitoring Committee voted to recommend approval of the Lake-McHenry County Pollution Prevention MS4 Workshop sponsorship. Waters motioned to approve the \$500 not-to-exceed sponsorship of the Dual County MS4 Workshop, seconded by Bartolai. There were no questions on this agenda item.

- i. Roll Call: Kendzior, Bodden, Glowacki, Waters, Bartolai
- ii. Motion Passed 5-0-0

c. DRWW 2024 Annual Report Update

Waters provided an update on DRWW's 2024 Annual Report. The report is nearly complete and will be submitted to the IEPA, before March 31st, 2025, deadline.

d. DRWW May 2025 Newsletter Discussion

The Executive Board discussed whether to do a May 2025 Newsletter. There was a consensus to not assemble a May 2025 Newsletter.

8. Member remarks

There were no member comments.

9. Next meeting:

- a. DRWW Executive Board meeting: April 17, 2025 at 2:00pm, Lake County Division of Transportation (600 W. Winchester Road, Libertyville, Conference Room A)

10. Adjournment

Motion by Bodden, seconded by Waters to adjourn. Motion passed with unanimous vote. Kendzior adjourned the meeting at 2:26pm.

** = DRWW Action Item; Consensus vote*

*** = DRWW Action Item; Roll Call*